

Restoring a Backup



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Sage Line 50

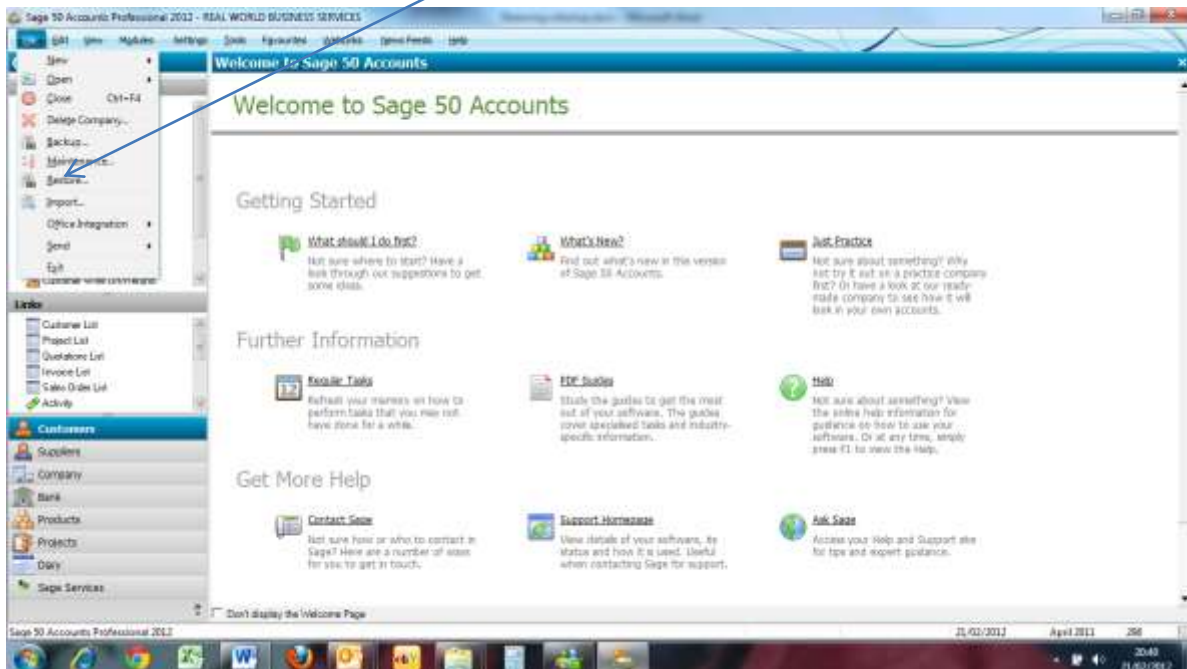
Restoring a BACK-UP

Always back-up before restoring any data

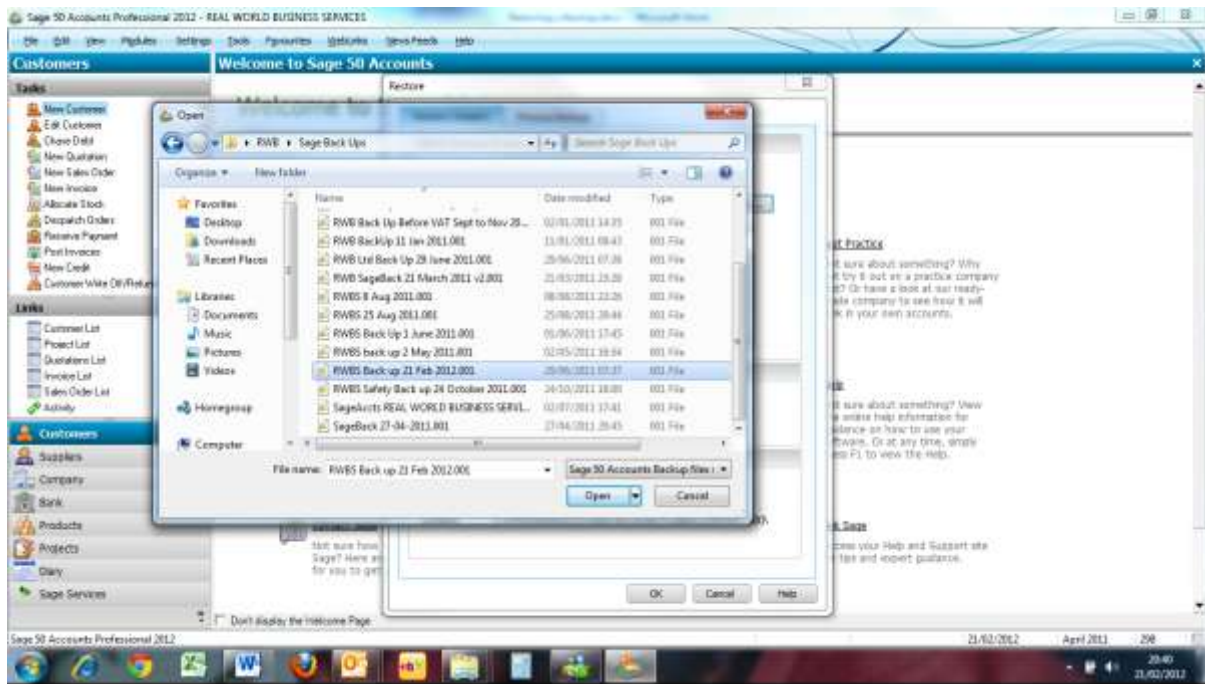
Open up Sage and on the main screen; press on FILE in the top left hand corner.



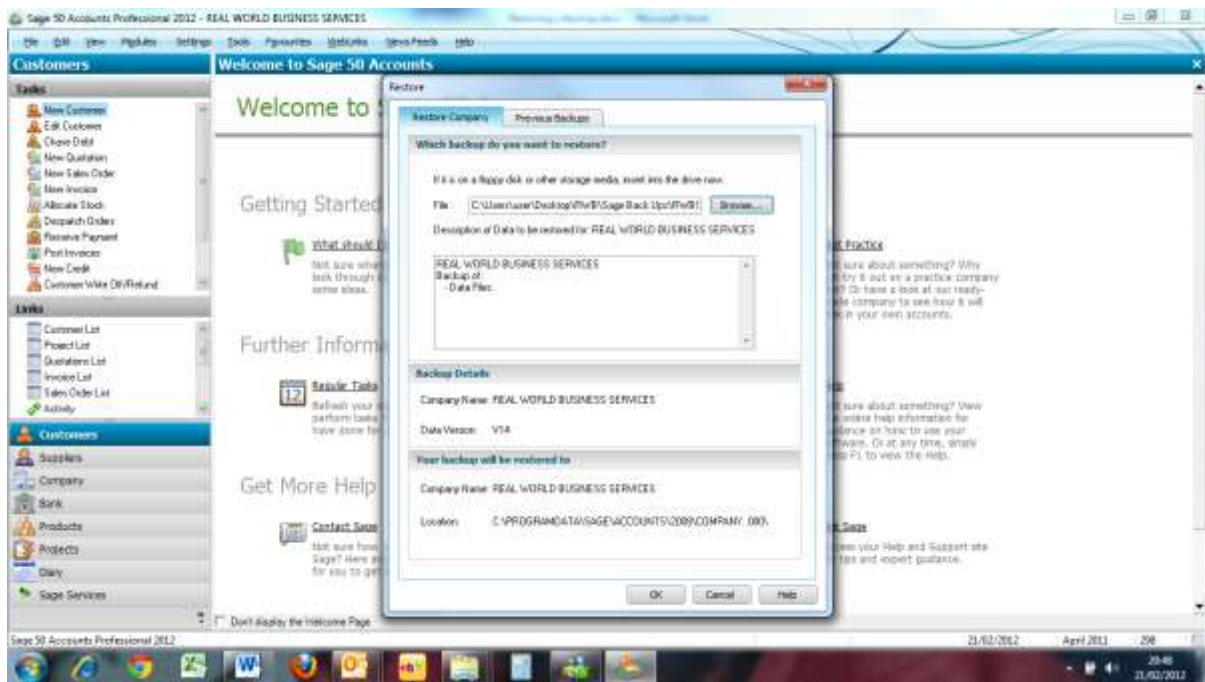
From the drop-down menu, choose RESTORE



The following screen opens up. Press on BROWSE and choose the destination path of the back-up file you want to restore. Press OK



Details of the Back-up you have chosen to restore will appear. Check these details and press OK



A warning will appear:

Press YES, once you are sure this is the correct back-up – **please note that this cannot be undone once YES is pressed – all previous data will be overwritten.**

When it is completed, a message will appear, press OK